



## The Application and Enrolment Procedure

### \*Admission Statement

The British School of Amsterdam has a non-selective admissions policy. Pupils are not required to sit entrance tests and examinations. The School welcomes children of all nationalities and children for whom English is an additional language. The School accepts pupils regardless of their intended length of stay, from those children of parents working in the Netherlands on a short term project to families who are either native to the Netherlands or who have chosen to relocate to the Netherlands on a more permanent basis. Children may enter at any point during the academic year.

(\*Extract taken from The Principal's Welcome – The British School of Amsterdam School Brochure)

### The Application Process

#### Initial Enquiry.

Parent makes contact with the School and requests a school brochure either by using the contact form on the website or by telephoning the school and requesting a brochure to be sent.

#### Preliminary Visit

The prospective parent makes an appointment to visit the School. During the visit the parent is given a tour of the respective schools and meets either the Principal or the Head of School

#### Completion of the Application Form.

Once the parent decides that the British School of Amsterdam is the School of their choice, he/she is required to complete an application for each child. (see attached.) On receipt of the application form, parents are invoiced €1500 for the registration deposit. Once this payment is received, the child is allocated a place at the School.

Not all enrolments follow the application process as written above. Parents may choose to enrol on-line and arrange a follow up visit at a later date. Some parents enrol on-line but due to limiting circumstances are unable to arrange a pre-visit. The School realizes that this is the nature of an international school. Parents are requested to complete all sections of the application form in as much detail as possible. Parents are also requested to provide wherever possible, reports from previous schools.